

GOVT. OF ASSAM  
DIRECTORATE OF WOMEN AND CHILD DEVELOPMENT, ASSAM  
UZANBAZAR, GUWAHATI

No. DWCD(G)90/2011/Pl-III/4

Dated, Guwahati, the 26<sup>th</sup> February, 2024

**ADVERTISEMENT FOR PURELY TEMPORARY AND CONTRACTUAL ENGAGEMENT AT SHAKTI  
SADAN UNDER MISSION SHAKTI, ASSAM**

The Directorate of Women and Child Development, Assam invites applications from eligible candidates who are citizens of India and fulfill the eligibility norms of educational qualification, age, experience etc. as mentioned below again each category of purely temporary contractual posts under "Shakti Sadan" for districts of Bajali, Baksa, Barpeta, Biswanath, Bongaigaon, Cachar, Charaideo, Chirang, Darrang, Dhemaji, Dhubri, Dibrugarh, Dima-Hasao, Goalpara, Golaghat, Hailakandi, Hojai, Jorhat, Kamrup Metro, Kamrup, Karbi- Anglong, Karimganj, Kokrajhar, Lakhimpur, Majuli, Morigaon, Nagaon, Nalbari, Sivasagar, Sonitpur, South Salmara-Mankachar, Tamulpur, Tinsukia, Udalguri and West Karbi-Anglong.

Interested candidates having the requisite qualification and experience may submit the online Application using the link [www.recruitmentshaktisadanwcd.com](http://www.recruitmentshaktisadanwcd.com) from 27-02-2024 till 18-03-2024 (11.30 PM). The link will be activated from the date of publication of this advertisement.

The shortlisted candidates will be called for Walk-in-In Interview and Skill Test for the post of Office Assistant through their respective Email IDs only. No separate call letters will be issued to concerned candidates and no TA/DA will also be provided for attending the same. The schedule of Walk-in-Interview will be published on the website i.e. <http://womenandchildren.assam.gov.in>. A candidate can apply for a particular position in only one district. The candidate must be a minimum of 21 years and a maximum of 38 years of age as on 01/01/2022 with a relaxation of 5 years in the upper age limit for candidates under SC, ST (P) and ST(H) categories..

**Documents to be uploaded :**

1. Educational Qualification (as mentioned against each post)
2. Age-proof certificate
3. Voter ID Card
4. Work Experience
5. Caste Certificate

Name of the Position	Nos. of vacancies	Eligibility Criteria	Fixed Remuneration	Districts
Resident Superintendent	35	Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years" experience of working on women related relevant domains in an administrative set-up with a Government or Non-Government project/programme and preferably with at least 1-year experience of counselling either within or outside the same set-up. Candidate should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.	Rs.21,000/- per month	All districts.
Office Assistant	35	Any person who is a graduate with a minimum of 3-years' experience in handling office documentation related job with proficiency in working on computers, at state or district level with government or Non-Governmental organizations.	Rs.17,000/- per month	All districts
Multi-purpose Staff	70	<b>Educational Qualification :</b> Any person who is literate with knowledge / experience of working in the relevant domain. High School pass or equivalent will be preferred.	Rs10,500/- per month.	All districts.
Cook	70	<b>Educational Qualification :</b> Any person who is literate with knowledge / experience of working in the relevant domain. High School pass or equivalent will be preferred.	Rs.10,500/- per month	All district
Security Guard/ Night Guard	105	Any person having at least 2 years" experience of working as security personnel in a government or reputed organization at the district/ state level. He/ she should preferably be retired military / para-military personnel	Rs.9,000/- per month	All district

Any matters which are not specially mentioned in this advertisement will be decided by the Selection Committee. The Authority reserves the right to cancel/ postpone the advertisement without assigning any reason thereof.

  
Director

Women and Child Development, Assam

02/28/24